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D 7.3

Management and coordination Plan for  
the Expert Advisory Board and the  
Consultative Committee of Cities



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# Management and coordination Plan for the Expert Advisory Board and Consultative Committee of Cities

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## Executive Summary

This deliverable presents the Management and Coordination Plan for both the Expert Advisory Board and the Consultative Committee of Cities of the IcARUS project.

### 1. Background

IcARUS (Innovative AppRoach to Urban Security), is a 4-year project (September 2020-August 2024) funded under the European Union H2020 programme. This project is coordinated by Efus, with a consortium of 17 partners.

The project's main objective is to rethink and adapt existing tools and methods to help security actors better respond to security challenges in a context of:

- The decline of citizens' trust in institutions, local elected officials and other security and prevention actors;
- The consequences of drastic budgetary cuts affecting local and national authorities as well as various contemporary crises
- The development of smart cities, which requires that local authorities be more efficient in their crime prevention policies, notably through the use of technological innovations

The project will review and reassess past and present urban security policies in order to provide technologically and socially innovative tools adaptable to any specific local context.

IcARUS will focus on four areas that have been identified by local and regional authorities as their main security challenges:

- Preventing juvenile delinquency
- Preventing radicalisation leading to violent extremism
- Designing and managing safe public spaces
- Preventing and reducing trafficking and organised crime at the local level

These challenges will also be examined in the light of four cross-thematic issues: governance and diversification of actors, technological change, gender approaches and transnationalisation and cross border issues.

The project will involve local and regional authorities in all stages of the project, to develop custom made solutions to security challenges, using social and technological innovations. Tools will be developed through a constant process of testing, evaluation and adaptation by local authorities, to ensure that they are effective and meet the collective needs of citizens.

In addition to the work carried out by consortium members, the IcARUS project aims to engage with and involve other experts as well as cities in the co-production process to benefit from their experience and expertise in the field of urban security. To this end, an Expert Advisory Board and a Consultative Committee of Cities have been appointed to support the implementation of the project.

## 2. Expert Advisory Board (EAB)

### 2.1 Role

Members of the Expert Advisory Board are chosen based on their experience and past work on one or several of the four focus areas tackled by the project as well as on the cross-cutting thematics.

The role of the EAB is to enrich the process of co-production to reinforce the strategic approach to urban security developed by Efus in previous EU projects, as well as bring intellectual and scientific expertise to the consortium throughout the implementation of project's activities. The EAB will thus be invited to attend workshops and consultative sessions throughout the project. Its role in increasing the expertise and knowledge around urban security challenges and effective practices within the EU, will be central in Work Package 2.

Finally, the Expert Advisory Board will also contribute to the dissemination of the results and toolkit developed in the framework of the IcARUS project.

### 2.2 Composition

Members of the Expert Advisory Board are the following:

Name	Country	Title	Area of expertise
Vania Ceccato	Sweden	Professor, KTH Royal Institute of Technology	Public spaces
Patrick Charlier	Belgium	Director, Interfederal Center for Equal Opportunities	Discrimination
Erich Marks	Germany	Executive Director, German Prevention Congress	General
Barbara Holtmann	South Africa	Director, Fixed	Innovation methodology Crime prevention Gender

Table 1-Expert Advisory Board

## 3. Consultative Committee of Cities (CCC)

### 3.1 Role

The Consultative Committee of Cities will be involved in the process of the co-production of the strategic approach of urban security and will provide consortium partners with the perspectives of local authorities as well as practitioners and thus convey crucial feedback on the toolkit produced by the project.

Thus, the CCC will help improve the design and implementation of the tools developed in the framework of the project. It will also have a key role in promoting multi-level governance and local partnerships, to allow more European cities to interact and benefit from the experiences, insights and results of the project.

The CCC will be invited to attend workshops and consultative sessions throughout the project. Finally, it will also contribute to the dissemination of the results and toolkit developed in the framework of the IcARUS project.

### 3.2 Composition

The members of the Committee are the following:

City/region	Country	Contact	Title
Generalitat Catalogna	Spain	Alicia de Peray	Head of the Cabinet
City of Malmo	Sweden	Malin Martelius	Safety and Security Coordinator
Emilia Romagna region	Italy	Gian Guido Nobili	Head of the Urban Security and Crime Prevention Department
City of Gdansk	Poland	Leszek Walczak	Commandant of Municipal Police
City of Mechelen	Belgium	Werner Vanherle	Head of Department

Table 2-Consultative Committee of Cities

## 4. Activities

### 4.1 WP 2-Review and cross-analysis of urban security

In the context of WP2, the Expert Advisory Board and the Consultative Committee of Cities will be involved in a workshop consultation aimed at gathering feedback on the developed tools from a larger pool of experts and practitioners. The workshop's purpose is to ensure that the developed tools meet the following criteria: transferability/adaptability, partnership and cost-benefit ratio.

Task	Month	Objectives	End users-Participants
<b>2.3. Critical Review of "what works" (leader Eurocircle)</b>	M 15-18	Enable cities and local stakeholders to critically review the trends, developments, opportunities and barriers identified.	Partner cities, Consultative Committee of

		Have access to valuable knowledge from key stakeholders (experts, civil society, other cities) on information and best practices not available in the literature or not identified.	Cities, Expert Advisory Board
		Map key local stakeholders which will participate in the different project's workshops.	
		Identify opportunities and possible hurdles/success criteria/ challenges of the presented tools and practices	

Table 3-Workshop 1

#### 4.2 WP3- Toolkit development using social and technological innovation

Both the Consultative Committee of Cities and the Expert Advisory Board will be involved in a workshop consultation aimed at gathering feedback on the developed tools from a larger pool of experts and practitioners. The workshop's purpose is to ensure that the developed tools meet the following criteria: transferability/adaptability, partnership and cost-benefit ratio.

Task	Month	Objectives	End users-participants
<b>3.6 Workshop consultation with Expert Advisory Board, Consultative Committee of Cities, Efus and cities (leader Efus)</b>	M 31	Consult, adapt, and validate the set of tools previously defined according to the DT methodology, from a larger pool of experts and practitioners.	Partner cities, Expert Advisory Board, Consultative Committee of Cities, Efus

Table 4-Workshop 2

#### 4.3 WP4-Toolkit demonstration and implementation

The Consultative Committee of Cities will participate in a learning expedition hosted by local authorities and practitioners who will present the results of the demonstrations conducted for the testing of the tools developed in the context of WP2.

Task	Month	Objective	Participants/end-users
<b>4.4 Learning expeditions</b>	M 40-43	Members of Consortium and Consultative Committee of Cities will participate in a learning	Cities & local stakeholders, Consultative Committee of Cities and in the long run other local authorities



(leader Efus)		expedition that will allow to extend the beneficial output Inform the compilation of guidelines on how to better implement the toolkit	
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Table 5-Workshop 3

#### 4.4 Peer review of deliverables

Both the Expert Advisory Board and Consultative Committee of Cities will be involved in the review of pre-selected deliverables, according to the process described in the project's Risk Management and Quality Assurance Plan.

#### 4.5 Communications and dissemination

Members of the Advisory Board and the Committee will participate in the IcARUS project's Mid-term and Final international conference. In the context of these events, members of the Board and the Committee may be asked to give presentations or moderate sessions. They are also expected to act as a central channel for the dissemination of project's outputs.

## 5. Coordination and Management

### 5.1 Project Management Body

The Expert Advisory Board and Consultative Committee of Cities will be steered by the coordinator, jointly with the Project Management Body. Activities undertaken by both the Expert Advisory Board and Consultative Committee of Cities will be reviewed during all monthly Project Management Body Meetings. All decisions and minutes of meetings will then be communicated to members of both the EAB and the CCC.

The Expert Advisory Board and Consultative Committee of Cities members shall also be allowed to participate in both Project Management Body and Managing Consortium Body meetings upon invitation, but have no voting rights.

### 5.2 Communications

Regular communications will be kept with both members of the EAB and the CCC. Collaboration on the implementation of project's activities will be facilitated via the shared Google Drive of the IcARUS project. Moreover, exchange of information and resources will be facilitated via the Efus Network platform.



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# CONSORTIUM



European Forum for Urban Security (Efus)



FH Salzburg

Fachhochschule Salzburg (FHS) Salzburg University of Applied Sciences



Plus Ethics



Erasmus University Rotterdam (EUR)



Laboratory of Urban Criminology / Panteion University of Social and Political Sciences (Panteion)



University of Salford



University of Leeds



Landeshauptstadt Stuttgart Municipality of Stuttgart



Riga Municipal Police (RMP)



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